15 Wedding-Day Jobs Couples Forget to Assign

> **If you cannot write the name of a person or company beside a task, you still need an answer.**

Wedding-Day Job	Person / Company Responsible	Confirmed?
01 Receiving arriving vendors		☐
02 Setting out personal decorations		☐
03 Lighting or turning on candles		☐
04 Ceremony-to-reception room changes		☐
05 Cutting the wedding cake		☐
06 Serving the wedding cake		☐
07 Opening and pouring champagne		☐
08 Water service		☐
09 Handling leftover food		☐
10 Securing gifts and the card box		☐
11 Contacting late or missing vendors		☐
12 Answering guest questions		☐
13 Packing personal decorations		☐
14 Handling rental items		☐
15 Final cleanup		☐

Before the Wedding, Ask:

- Is this responsibility included in their agreement?
- Do they know they are responsible for it?
- Do they have enough people to complete the job?
- Do they know when it needs to happen?
- Who is the backup if something changes?